



EMPLOYMENT OPPORTUNITY ANNOUNCEMENT - Transportation Superintendent -

NICTD intends to hire a Transportation Superintendent headquartered at Michigan City, Indiana. The Transportation Superintendent is responsible for all operational issues within the South Shore Line's service territory (including the Metra Electric Division). To be considered for this position, the person must have five (5) or more years supervisory or combined supervisory and operational experience in railroad service. This is an excellent opportunity for a motivated individual to use his or her skills in leadership, teamwork, communication, and practical thought to resolve service delivery challenges, improve productivity, and help deliver safe high-quality service to our customers.

Description: Duties include the following:

- Overall pro-active leadership of NICTD Transportation Department management and craft employees.
- Key participant in the NICTD leadership team responsible for implementation of Positive Train Control.
- Supervises all Transportation Department employees through the management team in myriad areas including, but not limited to, Customer Service, Operations Planning and Operating Efficiency.
- Sets standards and reviews compliance in many areas, including efficiency testing and employee performance. This position also initiates corrective, decertification, and/or disciplinary actions when necessary. Conducts formal investigations as circumstances dictate.

- Directs the development of efficient crew and equipment assignments.
- Builds operating schedules; applies labor agreements for transportation crafts.
- Performs on-site managerial response to customer service issues, situational incidents, and operating emergencies.
- Works closely and cooperates with other departments and Metra on matters like track repairs, outages, and equipment maintenance to ensure maximum efficiency of all departments and overall railroad operations.
- Maintains excellent working relationships with Metra, Chicago SouthShore and South Bend Railroad, and other internal and external customers.

Position Requirements: The following skills are required:

- Five (5) or more years of supervisory or combined supervisory and operating experience in railroad operations. Familiarity with commuter, passenger, NICTD, and/or Metra Electric commuter operations is preferred but not required.
- Demonstrated superior interpersonal skills and ability to work with the public, and employees and other departments within NICTD.
- Thoroughly knowledgeable of the General Code of Operating Rules as well as all statutes and regulations applicable to railroad operations.
- Valid driver's license with a safe driving record.
- Willing to work varied shift hours, varied days off, holidays, and extended hours as needed for customer and operational circumstances.
- Basic or better proficiency in Microsoft Office products.
- Superior safety, attendance, and work service records in the railroad industry.
- Solid business writing communication skills.
- Ability to multi-task among competing short term priorities while maintaining a pleasant disposition.

Information in NICTD personnel and attendance files may be considered as a factor in the final selection decision. Selection is also subject to satisfactory results from a physical examination (including drug and alcohol screening tests) and background evaluation (including criminal and trust-related criteria).

Schedule: The anticipated normal hours are Monday through Friday. Special projects, days of exceptionally high passenger volume, weekend events, and operational emergencies may require hours tailored to the particular exigency or project. The successful applicant must be available for calls during the night, evenings, and weekends.

Supervision: The position reports to the Chief Operating Officer.

Salary and Benefits: Salary is in the range of \$85K to \$105K after consideration of skills, experience, and pay structure for others with comparable assignments and responsibilities. Credit for time served in other railroad employment, including military leaves, will be applied in determining vacation day entitlements. Benefits include paid vacation, paid holidays, health club stipend, comp time, medical benefits, dental benefits, health savings account, and a supplemental pension. Relocation benefits may be available for exceptionally well qualified candidates. Details are available during the interview process.

How To Apply: Submit a written resume outlining training, experience, and work history to: Transportation Superintendent Opportunity, Attn: Director – HR&LR, 601 North Roeske Avenue, Michigan City, IN 46360. A cover letter outlining the reasons why you are interested in work as a Transportation Superintendent and why you believe you are best qualified is encouraged but not required. Your resume and cover letter must be received at 601 North Roeske Avenue, Michigan City, IN, 46360, no later than 3:30 p.m., on Monday, May 7, 2018. Late letters and/or resumes will not be accepted. Phone calls and walk-ins expressing interest are not acceptable. The District assumes no responsibility for late or undelivered mail or faxes. Persons who desire to assure delivery of their request for consideration are encouraged to hand deliver their materials or send them by certified mail. **Apply early to ensure consideration; the District reserves the option to close this opportunity prior to May 7, 2018.**

Contact Bjarne Henderson, Director of Human Resources & Labor Relations, at (219) 874-4221, ext 223, if you have questions about this opportunity or notice.

NICTD is an Equal Opportunity Employer